**M.A. Studies Recommendation Form**

Dear Recommender,

As a part of the application process to the Master’s program in the Department of Communication Sciences & Disorders at the University of Haifa, we turn to you – researchers and practitioners – in order to obtain opinions regarding the applicant to our program. We are especially concerned with the research skills of our future students, and shall therefore be most grateful if, when writing the recommendation, you would refer (as best as you can) to these skills, as expressed during your interactions with the candidate.

We sincerely appreciate your assistance,

The MA committee of the Department of Communication Sciences & Disorders

**Details of Applicant**

Name of applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ID No. of applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Details of Recommender**

Name of recommender: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Academic/ professional title:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Place of work:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ additional phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How long have you known the applicant? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

In what context did you get to know him/her?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**How well do you know the candidate ? (please circle)**

Very well Well Medium acquaintance Poorly very poorly

Below are several scales for evaluating characteristics and specific skills of the candidate. Each characteristic can be ranked by five main categories, with 5 being excellent abilities and 1 being low abilities. In addition, please state how confident you are in ranking each characteristic, on a scale of 0-3 with 3 being high confidence, and 1 being low confidence. 0 indicates no basis for evaluation.

**Research skills –** please consider analysis & integration skills, systematic Scientific thinking, as well as the ability to plan research & implement it.

|  |  |  |
| --- | --- | --- |
| **Confidence in Evaluation** | **Evaluation** |  |
| **No Basis for Evaluation** | **Low** | **Medium** | **High** | **Below Average** | **Average** | **Good** | **Very Good** | **Excellent** |  |
| 0 | 1 | 2 | 3 | 1 | 2 | 3 | 4 | 5 | Research abilities |

Please elaborate if possible

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Interpersonal skills –** please consider emotional maturity & stability, empathy & sensitivity to others, and openness to criticism & to the point of view of others.

|  |  |  |
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| **Confidence in Evaluation** | **Evaluation** |  |
| **No Basis for Evaluation** | **Low** | **Medium** | **High** | **Below Average** | **Average** | **Good** | **Very Good** | **Excellent** |  |
| 0 | 1 | 2 | 3 | 1 | 2 | 3 | 4 | 5 | Interpersonal skills |

Please elaborate if possible

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Personal qualifications –** please consider expression ability (written and oral), motivation, responsibility & ethical conduct.

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| **Confidence in Evaluation** | **Evaluation** |  |
| **No Basis for Evaluation** | **Low** | **Medium** | **High** | **Below Average** | **Average** | **Good** | **Very Good** | **Excellent** |  |
| 0 | 1 | 2 | 3 | 1 | 2 | 3 | 4 | 5 | Personal qualities |

Please elaborate if possible

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Our department offers two MA programs, one with a research-based Master’s thesis and one with a smaller-scale project. What is your evaluation regarding acceptance of the candidate to each of the programs?

|  |  |  |
| --- | --- | --- |
| **Confidence in Evaluation** | **Evaluation** |  |
| **No Basis for Evaluation** | **Low** | **Medium** | **High** | **Don’t accept** | **Accept if no better candidates** | **Accept** |  **Accept with high priority** | **Definitely accept** |  |
| 0 | 1 | 2 | 3 | 1 | 2 | 3 | 4 | 5 | Thesis-based program |
| 0 | 1 | 2 | 3 | 1 | 2 | 3 | 4 | 5 | Project-based program |

We would appreciate it if you could please detail additional points which will assist us in evaluating the level of suitability (or lack of suitability) of the candidate to M.A. studies.

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Thank you for your cooperation,

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_